

## 6. CORPORATE GRANT SCHEMES

**REPORT OF:** HEAD OF LEISURE AND SUSTAINABILITY & HEAD OF ECONOMIC PROMOTION & PLANNING

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**Wards:** All  
**Affected:**  
**Key Decision Report to:** No  
Cabinet Grants Panel – 16th January 2014

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### Purpose of the Report

1. The purpose of this report is to present sixteen Facility, Small Revenue and Community and Economic Development grant applications for consideration by the Cabinet Grants Panel.

### Summary

2. A summary of the applications to be considered under both the Facility, Small Revenue and Community and Economic Development funds and the recommendations from the Grants Assessment Group on the level of financial assistance to be awarded to each organisation are detailed as follows:

### Facility Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Hurstpierpoint Cricket Club	Repairs to Fairfield Recreation Ground Pavilion, Hurstpierpoint	£10,140	£7,605
Sayers Common Petanque and Boules Club	New Petanque and Boules Pitch at Reeds Lane Recreation Ground, Sayers Common	£3,498	£2,625
East Grinstead Sports Club	To install two new energy efficient boilers at the East Grinstead Sports Club	£20,000	£20,000
<b>Total</b>		<b>£33,638</b>	<b>£30,230</b>

## Small Revenue Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Burgess Hill Youth	Contribution towards a holiday activities programme	£2,835	£1,400
Chestnut Tree House	Feeding bottles	£500	£300
East Grinstead Museum	Contribution towards cataloguing items from the Queen Victoria Hospital relating to Sir Archibald McIndoe and the Guinea Pig Club	£6,910	£3,000
The Haven Pregnancy Counselling Centre	Rental costs of Centre	£3,120	£1,500
Hope (Building Confidence)	Programme of activities and workshops to raise women's confidence and life skills	£711	£500
Jigsaw	Crafts for activities for bereavement support service for children, young people and their families	£1,300	£800
Kangaroos	Contribution towards PALS Saturday Club and Playscheme	£5,000	£2,000
Respect Youth Club	Rent and insurance costs	£720	£720
Sussex Association for Spina Bifida and Hydrocephalus	Contribution towards the Advisor, Social and Buddy Service	£2,000	£800
Tadpoles Swimming Club for the Disabled	Contribution towards pool hire, training, replacement wheelchair and equipment costs	£1,000	£550
The Yews	Pressure Washer	£464	£250
<b>Total</b>		<b>£24,560</b>	<b>£11,820</b>

## Community & Economic Fund Grants

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Haywards Heath Town Team CIC	Website Development	£5,000	£5,000
East Grinstead Business Association	Cantelupe Road Art Mural	£4,750	£4,750
<b>Total</b>		<b>£9,750</b>	<b>£9,750</b>

## Recommendations

**Members of the Panel are requested to:**

- (a) consider and decide upon the recommendations for each of the above applications, summaries of which are attached in Appendices A, B and C of this report.**
  - (b) note the update report relating to the previous Capital and Facility Grants and consider any recommendations which are detailed in Appendix D of this report, and;**
  - (c) note the End of Grant Reports for the Small Revenue grants awarded during 2012/2013 in Appendix E of this report.**
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## Background

- 3. This is the third and final meeting in the 2013/2014 financial year, which considers Small Revenue and Facility Development applications under the Corporate Grants Scheme. Partnership Agreement applications were considered by Cabinet on February 12<sup>th</sup> 2013.
- 4. Applications for all grants are assessed against a standard checklist and considered by a "Grants Assessment Group" to ensure a consistent approach to the awarding of grants.
- 5. This is the first meeting in which the Cabinet Grants Panel, under new governance arrangements as agreed by Cabinet in September 2013, is requested to consider applications to the Community and Economic Development fund.

## Assessment and Policy Context

- 6. All applications are assessed against the criteria for the grant scheme, the strategic cultural context and the Council's corporate priorities.
- 7. The applications received in this grants round have been considered by the Grants Assessment Group comprising relevant officers from across the authority together with a representative from West Sussex County Council's Public Health, and, unless there is a conflict of interest, the local Council for Voluntary Service.
- 8. The Group reaches a consensus as to the merit of each application judged against the agreed criteria and the level of funding that should be recommended to the Cabinet Grants Panel. Additionally, the Group takes into account the limited budget available and the consideration of further grants round in this financial year.
- 9. The presence of outside representatives on the group has enabled effective information exchange with regard to any possible duplication of funding and service delivery. A summary of the assessment of each application is included within the individual project reports in Appendices A, B and C.

10. All organisations have met the basic criteria and specific grant criteria, i.e. are fully constituted voluntary and not for profit organisations, and have provided the relevant information to support their application.

### **Facility Grants Update and End of Revenue Grants Report**

11. The Facility Grants Update and End of Revenue Grants Report are attached in Appendices D and E. The reports provide an update on the current facility improvements awarded under the Facility Grants Scheme and details of the outcomes relating to the Small Revenue grants awarded in 2012/13.

### **Community and Economic Development Grants**

12. In September 2013, Cabinet agreed that in order to provide greater transparency to the fund providing contributions to economic and business related activity in Mid Sussex (EBRA), applications in future would be considered by the Cabinet Grants Panel.
13. The assessment process for these applications are similar to those of the other grant scheme offered by the Council in that they will need to conform to the criteria laid down as well as meeting the priorities of the Council.
14. Awards from this fund will be made to initiatives/events that support the Council's Economic Development Strategy and that contribute to a prosperous local economy. Grants are available in the region of £500 - £5,000.
15. A summary of the assessment of each application is included within the individual project reports in Appendix C.

### **Other Options Considered**

16. The grants provided by this Council are 'pump priming' in the context of enabling the applicants to lever in substantial monies from other organisations, grant-giving charities and national schemes.

### **Financial Implications**

17. Members will recall that Facility Grants are funded by the use of S106 contributions which the Council holds for the enhancement of capacity for sport, community buildings and other purposes as a result of residential development.
18. The total Revenue Grants budget for 2013/14 is £253,017. Cabinet agreed to support six organisations under the Partnership Agreement arrangements totalling £227,926 at their meeting of 12th February 2013 and subsequent meetings of this panel have allocated at sum of £11,242.
19. This final round of Small revenue grant applications has been oversubscribed by approximately £12,700 and therefore it has been necessary to pare back the levels of the recommended awards.
20. Therefore the remaining budget for the revenue Corporate Grants Scheme for 2013/14 is as follows:

<b>Scheme</b>	<b>Budget for 2012/13</b>	<b>Allocated and spent to date</b>	<b>Balance for 2012/13</b>
Partnership Agreements	£227,926	£227,926	£0
Small Revenue Grants	£23,067	£11,242	£11,825
Spotlight Grants	£2,024	£2,024	£0
<b>Total</b>	<b>£253,017</b>	<b>£246,115</b>	<b>£11,825</b>

<b>Scheme</b>	<b>Fund as at September 2013</b>	<b>Allocated and spent to date</b>	<b>Balance</b>
Community & Economic Development	£128,500	£0	£128,500

### **Risk Management Implications**

21. The main associated risks that may impact upon the successful implementation of the decisions arising from this report would be the inability of the funded organisations to carry out the services, activities or equipment purchase for which funding had been awarded.
22. Additionally, the sharing of information with West Sussex County Council will ensure that organisations are not being double-funded for the same purpose.
23. A Contract is signed at the application stage by organisations seeking funding that details the terms and conditions under which the grant is given, including the return of all monies to the Council should the purpose for which the grant is awarded not materialise. In respect of Capital Grants, the Council may impose additional safeguards.
24. All organisations are requested to complete an End of Grant Report at the end of the funding period and required to submit information relating to the grant including purchase invoices, details of the number of residents benefiting from the grant, annual accounts, how the grant was used etc.
25. It is considered that these measures would mitigate the main risks from materialising and indicate a low-risk to the successful outcomes arising from this report.

### **Equality and Customer Service Implications**

26. As part of the assessment process all of the organisations applying for funding from the Council have complied with the required conditions of funding and have the requisite policies and procedures in place including any other relevant legislation.

### **Legal Implications**

27. The Council is not obliged to provide grant funding, but by virtue of section 1 of the Localism Act 2011, it is able to do anything which it considers is likely to achieve the promotion of the economic, social or environmental wellbeing of its area. This includes the incurring of expenditure, giving financial assistance to any person (or organisation) and entering into arrangements or agreements with any person.

## **Background Papers**

Grant applications and associated documentation for the Small Revenue Grants and individual Facility Grant project files are held in the Community Services and Culture Section at the Council offices.

**Corporate Capital Grants Scheme \* new application**

Town:	Hurstpierpoint
Title of project:	Fairfield Recreation Ground Pavilion
Applicant:	Hurstpierpoint Cricket Club
Type of applicant:	Unincorporated Association (non-profit making)
Previous Grants in past 5 years:	None received.
Grant Request to MSDC	£10,140 (100%)
Total project cost:	£10,140

**Financial Summary**

Sources of funding and whether secured

n/a

**Summary of project proposal and aims:**

The applicant is applying for a Grant to make repairs to the sports pavilion at Fairfield Recreation Ground, Hurstpierpoint.

**Background**

Hurstpierpoint Cricket Club is affiliated to the ECB through the Sussex Cricket Board. The club is based at Fairfield Recreation Ground in Hurstpierpoint and the pavilion is leased from the Council until 2023. They share the facilities with Hurstpierpoint Football Club and jointly contribute toward the annual running costs of the building. Under the terms of the lease the sports clubs are required to maintain and repair the premises.

The cricket club runs two Saturday and one Sunday team. The club has 30 adult and 100 child members, the majority of whom are from the District. The club is accessible and inclusive, membership fees are affordable and they have an equal opportunities statement that ensures the facilities are available to anyone interested in cricket.

The football club also has an active junior section and adult teams who play regularly at Fairfield Recreation Ground. The facilities are well used and are essential for both clubs who use it year round

Essential repairs are urgently needed to the South West facing wall on the outside of the pavilion. The windows will be replaced with upvc double glazed units, one door will be replaced with a solid upvc door and the other will be panelled over. The current external soft wood cladding and rotten battens, fixed to exterior blockwork, will also be replaced with featheredge board which will need to be treated every five years with a timber preserver. The applicant received two competitive quotes and this work can be completed for the sum of £3,090.

For a further £7,050 the club can replace all the windows and cladding which would preserve its life and improve the general appearance and ideally they would prefer to refurbish the whole building.

Hurstpierpoint and Sayers Common Parish Council want to consider this proposal on the night of 16 January and Members may want to decide to offer a grant subject to the decision of the Parish Council to support it or otherwise. The Parish Council's Infrastructure Plan identifies the need to totally rebuild the Fairfield Recreation Ground pavilion in the future (beyond 2015) but in the short term they recognise that some remedial works are necessary and are keen to support the Cricket Club.

### **Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31<sup>st</sup> October 2012 which show a deficit of £672.

Total income was £15,305; mainly generated from Subscriptions (£6,325), Fundraising (£3,963), Bar and Refreshments (£2,761) and Match and Indoor Nets (£2,256). Total expenditure was £15,977; mainly consisting of Supplies and Services (£7,186), Contribution to Pavilion fund (£3,150), Ground Hire and Indoor Nets (£2,863), Staff Related (£1,578) and Bonus Ball wins paid out (£1,200).

Balances held at the end of this period showed Net Assets of £8,053, comprising of Cash.

### **How does the project meet the Council's aims?**

#### **Better Lives**

The cricket and football clubs welcome new members both young and older people and of all standards and background. They offer opportunities for local people to get involved in sport to play competitively and train for fitness.

#### **Better Environment**

The building is out-dated building and requires renovation. These improvements will make the facilities a more attractive proposition to the organisations that use it.

#### **Better Services**

Better quality facilities could be rented out more easily to other local sports and community groups such as the stool ball club, toddler and child minder groups who have hired the building in the past but no longer do so partly because of the poor state of the building.

### **Corporate Grant Assessment Group evaluation of the project**

The assessment group feels that this project to refurbish the sports pavilion at Fairfield Recreation Ground will be of benefit the residents of Hurstpierpoint and the surrounding area.

### ***Corporate Grant Scheme Assessment Group Recommendation***

***The Assessment Group recommends that the Cabinet Grants Panel award the Hurstpierpoint Cricket Club, a grant of £7,605 (75% of the total project cost) to***



***refurbish the sports pavilion at Fairfield Recreation Ground, which is made up of - £7,605 (P35/544) Section 106 formal sports monies. This is in accordance with previous funding decisions made the Cabinet Grants Panel which have required the applicant to contribute 25% match funding toward the total project cost. This grant would enable the cricket club to go ahead with the essential works and would leave a shortfall of £2,535 that the club would need to raise through additional fundraising to complete the whole project.***

***This grant offer is made subject to the following special conditions:***

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***
- ***That planning permission is obtained (if applicable).***

## **Corporate Capital Grants Scheme \* new application**

Town:	Sayers Common
Title of project:	New petanque/boules pitch
Applicant:	Sayers Common Petanque and Boules Club
Type of applicant:	Unincorporated Association
Previous Grants in past 5 years:	None received
Grant Request to MSDC	£3,498
Total project cost:	£3,498

### **Financial Summary**

Sources of funding and whether secured

West Sussex County Council £2,500 (unsecured)

Sussex Community Foundation £3,500 (unsecured)

### **Summary of project proposal and aims:**

The club are seeking funds to install a new petanque and boules pitch at Reeds Lane Recreation Ground, Sayers Common.

### **Background**

The club was recently established in September 2013 to provide a petanque and boules club for the village and surrounding area. A resident survey was distributed to every home in the village (approx. 200 in total) to inform them about the project and 75 responses were received, all in favour. The project is also supported by Sayers Common Parish Council.

The applicant is applying for a Grant to install a 12m x 3m petanque/boules pitch to be sited in the north west corner of Reeds Lane Recreation Ground. The site is a presently unused parcel of land, gifted to Hurstpierpoint and Sayers Common Parish in 1929 for recreational use by Captain F D Heath. The site is ideal in terms of size and location and natural hedge screening,

The club obtained three competitive quotes for the work and opted for the cheapest as the contractor also carried out a site visit and will be able to deal with the current boggy condition of the site. The work involves removing the spoil, supplying and laying an aggregate base and laying a limestone dust surface. The detail of the work required was based on a technical specification supplied by the Councils Landscapes Team.

A local landscape gardener has offered to install two bench seats, and supply and plant trees to shade them, free of charge. Membership of the club is free and there will be no charge to use the facilities.

The site is owned by the Parish Council who will require full details of the design and construction process before the works go ahead. The pitch will be managed by the club

and a local resident has offered to carry out routine maintenance on a voluntary basis. In the event of dissolution any assets will be transferred to the parish council for continuing maintenance of pitch.

### **Head of Finance Comments**

The applicant has not submitted accounts as the organisation has only recently been set up. The club has opened a bank account in the name of Sayers Common Petanque and Boules Club that holds £100.

### **How does the project meet the Council's aims?**

#### **Better Lives**

The facility will be suitable for all generations and will encourage people to participate in physical activity and take part in social activities which will be good for their physical and emotional wellbeing.

#### **Better Environment**

This site is currently unused and boggy so this will improve the environment and ensure it is used for recreational activities as intended.

#### **Better Services**

There are currently no facilities of this type for the elderly in the village and this will add to local provision.

### **Corporate Grant Assessment Group evaluation of the project**

The assessment group feels that this project to provide a petanque / boules pitch at Reeds Lane Recreation Ground will be of benefit the residents of Sayers Common and the surrounding area.

### **Corporate Grant Scheme Assessment Group Recommendation**

***The Assessment Group recommends that the Cabinet Grants Panel award the Sayers Common Petanque and Boules Club a grant of 2,625 (75% of the total project cost) to install a petanque / boules pitch at Reeds Lane Recreation Ground, which is made up of - £2,625 (P35/544) of Section 106 Formal Sport monies.***

#### ***This grant offer is made subject to the following special conditions:***

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***If grants are secured from West Sussex County Council and the Sussex Community Foundation, the amount of the Council's grant will be reduced accordingly***
- ***Letter of approval from the Parish Council to confirm they are satisfied with the designs and the construction process, prior to commencement***
- ***The project must be completed within 12 months of project funding being obtained***

## Corporate Capital Grants Scheme \* new application

Town:	East Grinstead
Title of project:	New boiler
Applicant:	East Grinstead Sports Club
Type of applicant:	Registered Charity (No. 1091114)
Previous Grants in past 5 years:	£166,320 re-provision plus £33,680 Section 106 toward cost of three new squash courts to replace those at Dunnings Mill Squash Club (Jun 2011) £45,000 Re-surface hockey pitch (Feb 2013)
Grant Request to MSDC	£20,000
Total project cost:	£45,000

### Financial Summary

Sources of funding and whether secured

Sport England	£20,000 (unsecured)
General fundraising	£5,000 (secured)

### Summary of project proposal and aims:

The applicant is applying for a Grant to install two new energy efficient boilers at the East Grinstead Sports Club.

### Background

East Grinstead Sports Club (EGSC) was formed in 1989, when several local sports clubs merged into one, and became a registered charity in 2003. The charity owns the multi-sport site which is home to over twenty sports clubs and organisations including hockey, badminton, netball, football tennis, lacrosse, cricket, archery, squash and racketball, fitness (gym plus various fitness classes). Over 1,000 youngsters and over 1,000 adults use the facility regularly and it has an annual footfall of between 225-300,000.

Since 2010 the sports facility has been managed by Freedom Leisure who carry out routine maintenance and provide services to the community. The Charity retains responsibility for replacing existing and developing new facilities. The aim of the charity is to:

- provide sport, recreation and fitness facilities for East Grinstead and the neighbouring communities
- education, encourage, coach and train all ages to participate in sport, recreation and fitness activities
- raise funds to sustain and improve the facilities and participation in sport

The project is to replace one of the two existing 226KW boilers with two new 150KW boilers. The current boiler is old and unsupported on some spare parts as the model is

no longer manufactured. The new boiler will be more energy efficient which will reduce revenue outgoings and ensure the building and hot water are adequately heated and comfortable for users.

The applicant obtained three competitive quotes and opted for a proposal to install two Viessmann 150KW boilers providing a total of 300KW. The boilers selected have high grade stainless steel heat exchangers which are very robust.

East Grinstead Town Council is supportive of the bid to the Capital Grant programme for upgrading of the boilers. They consider the facility first rate and state that the heating system needs to remain in good working order to ensure that the high standards, which so many clubs and individuals benefit from, are maintained.

### **Head of Finance Comments**

Independently audited accounts have been submitted for the year ending 30<sup>th</sup> September 2012, which show a surplus of £98,182.

Total income was £708,472; mainly generated from Sponsorship and Grants (£642,892), Rental Income (£50,520), Donations and Legacies (£7,855), Interest (£5,631) and Gains on investment assets (£1,574).

Total expenditure was £610,290; mainly consisting of Charitable Activities (£551,389), Costs of generating donations and legacies (£52,130) and Governance (£6,771).

Balances held at the end of this period showed Net Assets of £2,457,473, which comprised of Fixed Assets £2,653,332, Cash £106,245, Investments £57,349, Debtors £58,202, Creditors due within one year (£176,987) and Creditors due after more than one year (£240,668).

### **How does the project meet the Council's aims?**

#### **Better Lives**

EGSC's focus on the participation of juniors in sport through its sports clubs, sports academies, links with local schools and school holiday activities is particularly beneficial. Young people are encouraged to use their energy positively and they are supported by community volunteers in administrative and coaching positions.

#### **Better Environment**

The new boiler will be energy efficient which will reduce consumption and provide a cleaner, safer and greener facility. The sports facilities and sports development opportunities at EGSC make a significant contribution to the leisure provision in the town and surrounding areas.

#### **Better Services**

EGSC provides indoor and outdoor sports and leisure facilities for the community. The clubs based at EGSC offer a wide range of sporting and social opportunities from complete beginner to international athlete. The new boiler will be more cost effective which will be better value for money and will contribute towards making the financial operation of the EGSC facilities more sustainable.

## **Corporate Grant Assessment Group evaluation of the project**

The assessment group feels that this project to upgrade the boilers at East Grinstead Sports Club will be of benefit the residents of East Grinstead and the surrounding areas.

### ***Corporate Grant Scheme Assessment Group Recommendation***

***The Assessment Group recommends that the Cabinet Grants Panel award the East Grinstead Sports Club, a grant of £20,000 (44% of the total project cost) to install replacement boilers, which is made up of - P35/498 (£1,739), P35/529 (£2,691), P35/583 (£3,861), P35/637 (£4,982), P35/623b (£1,370), P35/633b (£5,357) of Section 106 Formal Sport monies.***

***This grant offer is made subject to the following special conditions:***

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***

## SMALL REVENUE GRANTS

<b>Name of Organisation</b>	:	Burgess Hill Youth (formerly Burgess Hill Boys Club)
<b>Purpose for which Grant is : Sought</b>	:	Contribution towards a holiday activities programme
<b>Total Project Cost</b>	:	£8,860
<b>Amount of Grant Sought</b>	:	£2,835
<b>Previous Grants</b>	:	£1,100
<b>Grants Awarded from WSCC</b>	:	N/A

**Background information**

Burgess Hill Youth (BHY) was formed as a registered charity in October 2012 originally (Burgess Hill Boys Club) and runs Fairfield Community Centre.

BHY runs regular weekly youth clubs and holiday activities for children and young people aged 8 – 20 years and works in partnership to support a wide range of other community initiatives, including It Happens young parents group, regular Fun Days, outings for young carers, Burgess Hill Skate Jam, support for young homeless people and support for the Denham Road and West Park Crescent Residents Association.

The organisation has applied for a grant to run a programme of free and low-cost activities throughout 2014 targeted at low-income areas of Burgess Hill during each school holiday for families, children and young people aged 8 – 20 years. The grant will enable BHY to provide some activities free of charge and some at subsidised rates. They intend to charge £5 per person towards the cost of outings and highly subsidise places on the Brighton and Hove Albion Football Training Courses.

The grant would enable BHY to continue providing free and subsidised activities for children and young people in the low-income western and northern parts of Burgess Hill. During the Summer and half-term holidays 2014, they plan to deliver a weekly programme of activities and outings for children and young people in St Andrew's ward in the east of the town. St Andrew's, Victoria and Leylands wards are the three lowest income areas of Burgess Hill and are identified as Think Family neighbourhoods

It is anticipated that more than 500 children and young people will benefit from the activity programme.

The programme differs from Motiv8 which is primarily aimed at reducing crime and anti-social behaviour by young people whereas the BHY activities programme is targeted at children and young people living in low-income areas.

**Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31<sup>st</sup> March 2013 which show a deficit of £3,455.

Total income was £12,757; mainly generated from Rent, Hall Hire and Pitch Hire (£5,385), Grants, Donations and Subscriptions (£4,065), Outings and Activities (£2,242), 'It Happens' and Youth Homelessness projects (£990) and Interest (£75).  
Total expenditure was £16,212; mainly consisting of Supplies and Services (£8,453), 'It Happens' and Youth Homelessness projects (£6,183) and Premises Related (£1,576).  
Balances held at the end of this period showed Net Assets of £53,726, comprising of Cash.

### **Corporate Grant Assessment Group's evaluation of the project**

The programme will improve engagement with and develop provision for children and young people in low income areas and provide affordable and positive activities. The Activity Programme will enable children and young people to enjoy activities that would otherwise not be possible for them to access.

### **The project meets the following corporate objectives**

Better Lives – Opportunity and Quality of Life for All. The programmes enhance social inclusion by enabling children and young people from low-income areas to participate in a range of activities in their local community and also enjoy outings and other activities that would otherwise not be available to them. The programmes involve a large number of volunteers and parents, thereby encouraging people to get involved in their local community.

Strong Safe Communities – The holiday activities programmes were started because of residents' complaints about anti-social behaviour by young people. Since the introduction of the programmes incidents in the targeted areas have significantly decreased.

### **Recommendation**

**£1,400**



<b>Name of Organisation</b>	:	Chestnut Tree House
<b>Purpose for which Grant is Sought</b>	:	Feeding Bottles
<b>Total Project Cost</b>	:	£500
<b>Amount of Grant Sought</b>	:	£500
<b>Previous Grants</b>	:	2008/09 £500 2010/11 £600 2011/12 £600 2012/13 £300
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

Chestnut Tree House (St Barnabas Hospice's children's hospice), located in Arundel, provides care and support to life-limited children and their families from across Sussex.

The hospice (a registered charity), cares for children between the age of 0 – 18 years, the key services comprise residential short breaks, care in the community, sibling support, emotional support, emotional and bereavement support and end of life care. Currently there are 25 children and their families from Mid Sussex supported by Chestnut Tree House, which equates to about 9% of their total; their area covers West and East Sussex and South East Hampshire.

Children benefit from a wide range of fun and therapeutic activities in the homely atmosphere of Chestnut Tree House. They have a chance to socialise with their peers and do the things associated with healthy children, such as swimming, art and craft activities, themed parties, outings, music and therapy.

The organisation has requested a grant of £500 to purchase 16 boxes of feeding bottles (each box contains 100 bottles). The feeding bottles used by the hospice are discarded every time a child goes home, so each admission is allocated new bottles. The hospice has up to 1,000 admissions per year and many children and small babies are fed through a tube to their stomachs; the bottles are used to measure fluid intake for those who need to have a limited amount of fluids either because of their kidneys not functioning or a metabolic disorder. During their stay the children could use several bottles for different types of feed and fluids, so in a six month period the hospice could use up to 1,000 bottles.

### **Head of Finance Comments**

Independently audited accounts have been submitted for the year ending 31<sup>st</sup> March 2013, which show a surplus of £961K.

Total income was £14,544K; mainly generated from Activities for generating funds (£6,191K), Donations and Legacies (£6,106K), Unrealised gains of investments (£1,637K), Investment Income (£433K), Other Income (£136K) and Realised gains on disposal of assets (£41K).

Total expenditure was £13,583K; mainly consisting of Charitable Activities (£8,792K), Costs of generating funds (£3,664K), Pension Liability recognised (£921K) and Governance (£206K).

Balances held at the end of this period showed Net Assets of £36,686K, which comprised of Fixed Assets £33,464K, Cash £4,914K, Debtors £454K, Stocks £7K, Creditors due within one year (£1,232K) and Creditors due after more than one year (£921K).

### **Corporate Grant Assessment Group's evaluation of the project**

Chestnut Tree House provides vital support for families and children with life limiting conditions. Small babies and children use the feeding bottles which are vital to ensure that each child receives the correct fluid. The Grants Assessment Group is supportive of this application.

### **The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. Chestnut Tree House cares for local children and young people with progressive life-threatening illnesses, it also provides support and respite care for their parents which allows them to have a break from the exhausting demands of caring for their child. Some of the children have very complex illnesses and needs, they may also be visually or hearing impaired in addition to being tube fed.

### **Recommendation**

**£300**

<b>Name of Organisation</b>	:	East Grinstead Museum
<b>Purpose for which Grant is Sought</b>	:	Contribution towards cataloguing items from the Queen Victoria Hospital relating to Sir Archibald McIndoe and the Guinea Pig Club
<b>Total Project Cost</b>	:	£38,500 (running costs p.a. of Museum)
<b>Amount of Grant Sought</b>	:	£6,910
<b>Previous Grants</b>	:	£600 2007/08, 2010/11 £500
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

East Grinstead Town Museum was established in 1995 and originally located at East Court. Due to reasons of lack of storage space, no accommodation for administration, unable to expand and poor access, the museum decided to move to a new purpose built site located in the centre of East Grinstead. The new building, largely funded by the Heritage Lottery Fund, was completed in Summer 2006. A board of 6 trustees, two paid staff and 65 volunteers run the museum. Since opening, around 7,000 people visit the Museum each year. The feedback has been very positive and enthusiastic.

The Museum tells the story of East Grinstead and the surrounding area, and houses a permanent collection of memorabilia, souvenirs of the town, its people and institutions, with a strong emphasis on photographic records. A dedicated research room, containing archive material, is available for public use.

In November 2009, East Grinstead Museum became the guardian of the Queen Victoria Hospital (QVH) Museum Collection. This collection is of tremendous local, national and international importance since it features artefacts and photographs detailing Sir Archibald McIndoe's pioneering work in the fields of burns treatment and re-constructive surgery during the World War II. Since the acquisition, the Museum has been improving access and community engagement with the collection. This will enable better understanding of the QVH's history and maintain the legacy of McIndoe and the Guinea Pig Club.

The first stage of the project involves a review of the collection to identify duplicates and other items which do not conform to the Museum's acquisitions policy; this includes items that are not relevant to telling the story of the hospital, McIndoe and the Guinea Pigs.

Once this stage has been completed the rest of the work is focused on making this collection accessible to the public, including researchers. This includes cataloguing each individual archival piece, image and object held in the QVH collection onto the Museum's collection database so that as much information as is known about each item can be pulled up in one record and items within the collection can be cross-referenced with each other; linking each catalogue entry to an image of the item (the whole collection will be photographed or scanned). Then the collection will be labelled and marked, to allow each item to be identified when in storage.

All the work carried out will be done in line with the Arts Council England's relevant standards. As an Accredited Museum, they must adhere to these nationally recognised standards.

The Collections Officer works on the McIndoe Collection for one day a week. She is assisted by volunteers – usually three volunteers at a time assist with this project. They estimate that the work will take at least two years to complete.

Further applications for funding will be made to both the Queen Victoria Hospital and the Common Good Trust for help towards her salary.

To qualify for membership of the Guinea Pig Club, patients needed to be World War II aircrew of the Allied Air Forces, and must have received at least two operations at the QVH for burns or other crash injuries, under McIndoe and his team. Formed in 1941, the Guinea Pig Club numbered 649 members of the RAF and Allied Air Forces at the end of the war. East Grinstead readily welcomed these severely burned airmen into its midst, and earned the proud sobriquet, 'The Town That Didn't Stare'.

Funding of £3,000 has been secured from East Grinstead Town Council.

### **Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31st May 2013, which show a deficit of £5,229.

Total income was £33,303; mainly generated from Grants (£15,943), Donations and Gift Aid rebate (£6,492), Subscriptions (£4,000), '500' Club (£2,869), Publications/Merchandise (£2,857), Sponsorship, Lettings and Sundry (£1,061) and Interest (£81).

Total expenditure was £38,532; mainly comprising of Supplies and Service (£15,912), Staff Related (£11,586), QVH Collection/Extension (£7,061), Premises Related (£3,945) and Transport related (£28).

Balances held at the end of this period showed Net Assets of £25,668, which comprised of Cash.

### **Corporate Grant Assessment Group's evaluation of the project**

The Museum, sited in the centre of the town, houses, displays, records the history of East Grinstead and provides a valuable educational resource.

Visitor numbers has averaged over 7,000 each year since it opened and is a popular tourist attraction for the town, particularly the significant connection with Sir Archibald McIndoe and the Guinea Pig Club. The QVC collection detailing the work of McIndoe is of significant local and national importance. The Assessment Group recommends awarding £3,000, as a one-off contribution, which matches the award from East Grinstead Town Council.

### **The project meets the following corporate objectives**

Better Environment – Quality and Sustainable Environment. The fully accessible Museum building, winner of a Mid Sussex Architecture Award in 2009, was commended by the judges for its innovation, quality of construction and layout that offered flexibility for the exhibits. Clever use of colour and glass has created an iconic looking building which is energy efficient and constructed of structurally insulated panels.

Better Lives – Opportunities and Quality of Life for All East Grinstead Museum shows the importance of the historic town and provides a sense of identity and belonging to the residents of the town. Through its displays, exhibitions and events it provides opportunities for families to interact and enjoy activities together. As an educational resource the museum offers opportunities for formal and informal education and supports lifelong learning. The museum is a voluntary organisation and provides opportunities for people to actively participate in their community and to acquire new knowledge and skills.

**Recommendation**

**£3,000 (as a one-off contribution towards cataloguing the McIndoe collection)**

<b>Name of Organisation</b>	:	The Haven Pregnancy Counselling Centre
<b>Purpose for which Grant is Sought</b>	:	Rental costs of Centre
<b>Total Project Cost</b>	:	£9,700
<b>Amount of Grant Sought</b>	:	£3,120
<b>Previous Grants</b>	:	N/A
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

The Haven Pregnancy Counselling Centre which started in 2002 provides free education, information and support to women in Mid Sussex who are facing a crisis pregnancy or who have previously had an abortion. The Centre provides non-directional counselling to women and girls facing a crisis pregnancy and post abortion counselling. They also work with Mid Sussex senior schools to provide information and education to young teenagers on choices when faced with crisis pregnancy.

In addition, the Centre also provides positive practical support, both during and after a pregnancy, including help in finding accommodation, advice on benefits and help with family difficulties. They are also able to offer post abortion counselling for those women who decide on abortion, or have already had an abortion and have difficulties in coming to terms with this.

In the last few years, the Centre has been involved with local schools, Oakmeeds (Year 10), Burgess Hill School for Girls (Year 10) and Warden Park (Year 9), and taking lessons. The lessons run alongside PSHE and citizenship lessons and are well received by the schools. They encourage the students to look at the three main options available in an unplanned pregnancy; the students get into groups to discuss the positives and negatives of the different options.

The Centre is run by a Trustee Board of four, 10 volunteers and a paid part time manager. Since the Centre committed to a paid part time manager in 2007 they have seen a fourfold increase in contacts from 25 to 109 in 2011 and 98 in 2012. They estimate that there are around 200 women or girls a year who undergo an abortion in Mid Sussex.

The organisation which is a registered charity has requested a grant towards the rental costs of the Centre which is based in Church Road, Burgess Hill.

### **Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31st May 2013, which show a deficit of £5,017.

Total income was £4,680; mainly generated from Donations a Gift Aid rebate (£3,616), Fundraising (£993) and Other income (£71).

Total expenditure was £9,697; mainly comprising of Supplies and Service (£3,313), Staff Related (£3,264) and Premises Related (£3,120).

Balances held at the end of this period showed Net Assets of £1,821, which comprised of Cash.

### **Corporate Grant Assessment Group's evaluation of the project**

The Haven Pregnancy Counselling Centre offers free confidential non-directional counselling, support, help and advice for women and girls facing an unplanned pregnancy or have post-abortion concerns. The services offered by the Centre help the women and girls to consider the options available and make an informed decision in a safe and supported environment.

### **The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. The Centre offers crisis pregnancy non-directional counselling to those facing an unplanned pregnancy or support to those who have undergone an abortion and are having difficulty in coming to terms with it. Their schools work raises awareness of the options for girls and women facing crisis pregnancy and the pros and cons of each option, including from the boy's/man's perspective.

### **Recommendation**

**£1,500**

<b>Name of Organisation</b>	:	Hope (Building Confidence)
<b>Purpose for which Grant is Sought</b>	:	A programme of activities and workshops to raise women's confidence and life skills
<b>Total Project Cost</b>	:	£790
<b>Amount of Grant Sought</b>	:	£711
<b>Previous Grants</b>	:	N/A
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

Hope (Building Confidence) was formed in September 2012 to provide small support groups for mothers (Sparkle), run a parent & toddler group and support/network with other leaders (The Sanctuary), run parenting sessions and offer play opportunities for families to build stronger relationships (Playtime@Mables and Playtime@The Sanctuary).

Hope has requested a grant to run a programme of free activities and workshops for the Sparkle group members to raise women's confidence and life skills. Due to demand, at present there is one Sparkle group which has eight women attending but Hope is planning to start a second group. The Sparkle group aims to meet the needs of isolated mothers who do not find it easy to engage with activities in their locality due to their own lack of confidence. The programme will include healthy eating, parenting skills, arts and crafts, confidence/self-esteem workshop, discussions and raising understanding of children's school work. The group members are from the Hurstpierpoint, Hassocks and Burgess Hill locality.

One attendee of the group attributes the activities of Sparkle to being the main reason for having the confidence to leave home and go out after 18 months of low self-esteem.

Hope has requested a grant of £711 to cover the costs of craft resources (£324), administration (£45), travel (£45), workshop costs (£162) and venue hire (£135).

### **Head of Finance Comments**

As Hope (Building Confidence) has only been established since September 2012, formal accounts are not yet available, however, they have submitted a financial forecast indicating income for the Sparkle Group to be £5,300, largely from grants, matching expenditure of £5,300 for venue hire, activities, workshops and travel.

### **Corporate Grant Assessment Group's evaluation of the project**

The Sparkle Group helps to build confidence, develop self-worth, life skills and friendships for a group of isolated mothers. The programme of activities is designed to highlight personal strengths, develop new skills and build self-esteem. The activities will also include healthy eating ideas on a budget.

### **The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. The activities of the Sparkle Groups are intended to meet the needs of a group of mothers who do not find it easy to engage with activities in their locality due to their own lack of confidence and have become isolated in



their community. The workshops aim to increase their self-worth, esteem and confidence in order for them to become more fully included in their community and lead full, rewarding lives. Healthy Lifestyles – Hope intend to have workshops on healthy eating with practical activities and discussions on cooking family meals and packed lunch ideas on a budget.

**Recommendation**

**£500**

<b>Name of Organisation</b>	:	Jigsaw (South East)
<b>Purpose for which Grant is Sought</b>	:	Crafts for activities for bereavement support service for children, young people and their families
<b>Total Project Cost</b>	:	£1,300 (cost of craft materials) £4,700 (total cost to run the Jigsaw East Grinstead branch per annum)
<b>Amount of Grant Sought</b>	:	£1,300
<b>Previous Grants</b>	:	N/A
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

Jigsaw (South East), based at East Court, East Grinstead, provides advice and support to children, young people and their families who suffered bereavement through illness, accident, suicide, murder or manslaughter or who have a family member with a life limiting illness.

Jigsaw currently runs grief support services in Surrey and also in Sussex. They are unique in offering six week grief support groups that include the whole family as well as being able to offer 1:1 work and telephone support.

The groups are the cornerstone of their service and currently are run in Woking and Reigate, however, they are experiencing an increased level of referrals in the East Grinstead area and surrounding towns, including the Crawley area, and there is a need for them to replicate these groups.

Families are invited to attend and encouraged to take part in activities to improve communication and make memories. They also support local schools, their staff and other professionals to help a pupil who has suffered a significant loss; they provide advice and support throughout this process. As Jigsaw recognises that they cannot reach as many bereaved children and their families as they would wish, they also offer a training programme for all professionals to give them information on how to support bereaved children in their care.

Unfortunately, national research shows that bereavement leaves many children vulnerable to inadequate parenting, mental health issues, drug and alcohol dependency, teenage pregnancy and persistent offending. Group work can help a child to express their feelings, meet others in a similar situation and re-build family relationships, all of which has a significant influence on their ability to grieve and this improves outcomes for the future.

Their own evaluation tools demonstrate that there are improvements to health (87%), sociability (77%), behaviour (94%), attendance and performance at school (87%) as well as mental and emotional wellbeing. There is currently no other service in the East Grinstead area that provide family groups to bereaved children.

Jigsaw has requested a grant of £1,300 to purchase craft materials for two grief support groups, offering six weeks of support at each group. The materials are needed to make items such as memory boxes (approximately 30), Family Grief Support Booklet, pens,

fabrics, semi-precious stones and pouches for stones, certificates, clay, ceramic tiles and teddies for each child (approximately £80).

### **Head of Finance Comments**

Independently examined accounts have been submitted for the year ending 31st March 2013, which show a surplus of £1,921.

Total income was £187,689; mainly generated from Donations and Gift Aid rebate (£82,539), Grants (£72,151), Companies and Trusts (£19,934) and Fundraising (£13,065).

Total expenditure was £185,768; mainly comprising of Staff related (£148,146), Supplies and Service (£27,989), Premises related (£6,009) and Transport related (£3,624).

No Balance sheet was provided.

### **Corporate Grant Assessment Group's evaluation of the project**

Many children and young people experience the death of a parent, caregiver, sibling or grandparent. Even very young children can be deeply affected by the death of someone close. Children and young people react differently depending on their age and understanding but all should be supported to understand and express their grief.

At present, a low percentage of children are from the Mid Sussex area, although this is rising, and the recommended grant reflects this.

### **The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. Evidence shows that bereaved children who are unsupported are likely to suffer from health issues. They often present with stomach pains, headaches, anxiety, depression and difficulty in sleeping. They are more likely to visit their GP with illnesses and miss school as a consequence. Children who have been bereaved are over represented in youth offending figures, drug taking offences and also commonly seen in adults who repeatedly cause fires (Firewise figures). With support, these children become fully functioning adults in the community improving anti-social behaviour.

### **Recommendation**

**£800**

<b>Name of Organisation</b>	:	Kangaroos
<b>Purpose for which Grant is Sought</b>	:	Contribution towards PALS Saturday Club and Playscheme
<b>Total Project Cost</b>	:	£75,750
<b>Amount of Grant Sought</b>	:	£5,000
<b>Previous Grants</b>	:	1993/94 - £350    1994/95 - £1,000 1997/98 - £600    1999/00 - £550 2003/04 - £750    2005/06 - £2,000 2006/07 - £2,000    2008/09 - £2,300 2009/10 - £2,080    2010/11 - £2,800 2011/12 - £2,500    2012/13 - £2,000
<b>Grants Awarded from WSCC</b>	:	£8,000

### **Background information**

Kangaroos Playschemes for special needs children, established in 1994, run Saturday Clubs, Holiday Playschemes and other appropriate out of school activities for children and young people living in Mid Sussex with severe learning disabilities, many of whom have additional behavioural, physical or sensory problems, as well as a number with Autism and Epilepsy. They aim to provide stimulating activities for the children in a caring, happy and safe environment where they have the opportunity to interact with their peers.

Kangaroos is a registered charity and is run by a committee of parents who have children attending the scheme. The organisation has around 37 paid staff members and 50 volunteers. The scheme is run by staff that also work with children in schools and are highly experienced and qualified to meet the needs of the children. They are all qualified in Child Development and use these skills in their work at Kangaroos, both in caring for the children and in passing on those skills to junior staff members and volunteers.

All the children and young people who attend Kangaroos have severe learning disabilities and it is the only scheme in Mid Sussex which caters for the needs of this extremely demanding group of children on a regular basis throughout the year. These children have very little access to activities outside the home or school environment.

Kangaroos are seeking funding for their PALS (Play, Activities, Laughter and Support) Saturday Club and Playscheme which runs throughout the year and offers a range of activities tailored to the needs of members. The scheme creates an extremely safe and structured environment in which the children can play whilst being supported by experienced, qualified staff as well as young volunteers.

Increasingly, they have children with more complex needs joining them with medical requirements as well as increased numbers on the autistic spectrum who need specific strategies applied in a structured manner. The range of needs catered for at PALS is becoming more diverse and complex, requiring increased planning and appropriate staffing. They provide 1:1 support for the majority of the children and 2:1 for all who require it. They rely heavily on volunteers from local schools and colleges to have provide the 1:1 care that many of their members need. They offer them experience and training and believe that this opportunity benefits them too.

PALS currently has a membership of 34 children but with a waiting list of 12 they aim to increase their membership over the coming months to 40 to meet local need. This is the only scheme in Mid Sussex which caters for the needs of this group, providing opportunities

for children with severe learning disabilities to have fun, interact with their peers, learn new skills and enjoy new experiences independently from their families.

Fun activities include singing, games, playing with their parachute, small world activities, role-play, magic shows, dancing, playing on scooters and bikes, basketball, football, playing on the Wii and walks into town. They also have a wide selection of toys and equipment to suit the varied needs of the children.

### **Head of Finance Comments**

Independently audited accounts have been submitted for the year ending 31st March 2013, which show a surplus of £4,029.

Total income was £337,540; mainly generated from Grants (£242,355), Charitable Activities (£62,660), Donations (£29,779), Membership (£2,718) and Interest (£28).

Total expenditure was £333,511; mainly comprising of Staff related (£215,084), Supplies and Services (£110,317), Depreciation (£7,390) and Transport related (£720).

Balances held at the end of this period showed Net Assets of £75,805, which comprised of Fixed Assets £22,170, Cash £63,635, Debtors £1,656 and Creditors (£11,656).

### **Corporate Grant Assessment Group's evaluation of the project**

Kangaroos give the children the opportunity to see friends and make new friends outside school in a safe supervised environment. The children and young people attending PALS benefit considerably by having their own club where they can enjoy activities, meet friends, make new friends and experience leisure activities that other young people take for granted. The Club helps to build up their confidence and self-esteem by providing the members with activities they can do away from their families.

It is the only scheme in Mid Sussex that caters for the needs of this very diverse and complex group of young people on a regular basis.

This year, Kangaroos was awarded The Queen's Award for Voluntary Service which is the highest award that can be given to voluntary organisations.

### **The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. The children benefit considerably by having their own club where they can enjoy activities, meet friends, make new friends and experience leisure activities that other young people take for granted. It helps build confidence and self-esteem by providing them with activities they can do away from their families. PALS also provide families with a short break to do a bit of shopping, spend time with other family members and generally to do those things that they cannot do with their special needs child around. Young volunteers also benefit by gaining experience and training.

### **Recommendation**

**£2,000**

<b>Name of Organisation</b>	:	Respect Youth Club
<b>Purpose for which Grant is Sought</b>	:	Contribution towards rental and insurance costs
<b>Total Project Cost</b>	:	£5,814
<b>Amount of Grant Sought</b>	:	£720
<b>Previous Grants</b>	:	2008/9 £720, 2009/10 £720, 2012/13 £720
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

The Local Action Team (LAT) for Leylands Ward, Burgess Hill, was formed in October 2004 with the support of the police, town and district councillors, and residents associations. The need for a youth club in the ward was identified as the local youth were perceived as “doing nothing” and the “Respect” Youth Club was launched in October 2007 with initial funding from the Lions, police and Downland Housing Association and supported by the Council. The club was called “Respect” to give the young people respect for their community.

The Youth Club is for 9-15 year olds, they meet every Tuesday evening in the NTC hut, on average 25 children attend each week and they enjoy a range of indoor and outdoor activities. The Club charges 50p per child per session.

In May 2013 the LAT agreed that the Youth Club should become a separate entity, a Constitution was adopted and a separate management committee was formed.

The LAT indicate that since the Club’s formation six years ago, the level of youth anti-social behaviour in the area has reduced; residents Associations, the Police, the local town and district Councillors all agree that the Respect Youth Club has made a positive difference.

It costs £1,464 per annum to cover the costs of hire of the hall and public liability insurance. The Club raises funds for equipment but without help to pay essential running costs, it cannot survive.

The Club has applied for funds of £800 from Burgess Hill Town Council and secured £3,800 from Affinity Sutton for equipment and activities.

### **Head of Finance Comments**

In view of the fact that the Respect Youth Club was only set up as a separate entity in May 2013, the submitted accounts are those of the Leylands Ward Local Action Team with separate entries shown for Respect.

Unaudited accounts have been submitted for the year ending 30th June 2013, which show a deficit of £1,981.

Total income was £1,820; generated from Grants.

Total expenditure was £3,801; mainly comprising of Supplies and Services (£1,835), Transfer to Respect Youth Club (£1,022) and Premises related (£944).

Balances held at the end of this period showed Net Assets of £538, which comprised of Cash.

### **Corporate Grant Assessment Group's evaluation of the project**

Leylands Ward LAT indicated that the youth club has been successful by providing diversionary activities for the local young people that has subsequently led to a reduction in

the fear of crime locally and the perception of a safer community. All local residents associations acknowledge that since the Respect Youth Club was formed the level of youth anti-social behaviour has reduced. This view is supported by the Police and local Councillors.

The Grants Assessment Group recommends awarding a grant of £720 to contribute towards the rental and insurance costs.

**The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. The LAT consider that the “Respect” Youth Club will be a continuing asset to Leyland Ward from an environmental and ‘feel better’ perspective. The aim of the Youth Club is to improve the lives of the young people and the whole community.

Better Environment – Promote cleaner, safer and greener neighbourhoods. The LAT has already had success with improving the environment through close liaison with the police, town/district councillors and residents associations. The Club works with Friends of the Burgess Hill Green Circle Network, especially on projects in Bedelands Farm Nature Reserve.

**Recommendation**

**£720**

<b>Name of Organisation</b>	:	Sussex Association for Spina Bifida and Hydrocephalus
<b>Purpose for which Grant is Sought</b>	:	Contribution towards the Advisor, Social and Buddy Service
<b>Total Project Cost</b>	:	£5,864 Mid Sussex Area
<b>Amount of Grant Sought</b>	:	£2,000
<b>Previous Grants</b>	:	2006/7- £500 2008/9 - £500 2009/10 - £1,000 2010/11 - £1,000 2011/12 - £1,000 2012/13 - £750
<b>Grants Awarded from WSCC</b>	:	£350 (Prevention and Wellbeing)

### **Background information**

SASBAH, a registered charity based in Worthing, was established in 1965 in response to the growing demand for support services for those with spina bifida and/or hydrocephalus in Sussex. SASBAH looks at social, medical and other needs and, on an individual basis, aims to empower every member and provide the means for that person to live life to the full. The organisation's services include education, advice, general information advice, support and advocacy, family support, involvement with a housing project, social events, residential weekends, youth clubs, newsletter, website and a specialist clinic.

Spina bifida occurs early in pregnancy and is a defect in the development of the spine when one or more vertebrae fail to close properly, leaving a gap. The spinal cord and nerves can be damaged, resulting in total paralysis below the defect. Many with the condition are permanently confined to a wheelchair or have severe mobility problems. Hydrocephalus is an excess of cerebra-spinal fluid in the head, often, but not necessarily, present at birth. Hydrocephalus can also be acquired later in life through trauma of one form or another, or through still unknown causes in people over age 50. The symptoms in later life can be associated with, and often mistaken for, dementia.

The Advisor Service has been running since 1971 and provides community and home-based help to all their service users. The emphasis is on working with individuals to encourage and nurture independence rather than on dispensing ready-made solutions. Independent living and maximising opportunities are the main aims achieved through direct provision of support, advice and assistance to service users, their families and professionals who are involved with them. Two qualified Advisors are employed who are both highly experienced in the conditions of spina bifida and hydrocephalus. Work also centres on ensuring that health needs are fully met, on methods for increasing self-esteem and on acquiring attributes and skills for independent living.

The Social Programme aims to improve social integration, develop social skills, enable people to enjoy leisure pursuits and assist with aspects of independent living in the community. A full and varied programme of events and activities for people of all ages are organised, based mainly on the wishes and recommendations of the programme users themselves. Events include informal lunches and dinners, quiz nights, theatre and cinema outings, swimming, bowling, shopping outings and club nights. The Buddy Scheme is open to people with any disability. It enables disabled people who find it difficult to get out and about to take advantage of what is going on locally in the company of a volunteer buddy.



Some may wish for help with special needs, other may simply wish for a “friend” who can help them access community life.

The organisation has requested a grant of £2,000 to contribute towards the costs to provide the Adviser Service, Social Programme and Buddy Scheme for their Mid Sussex service users. Currently there are 35 service users in Mid Sussex which represents 7.3% of their total membership. In 2012, the Advisor Service dealt with around 270 items of casework for Mid Sussex residents.

### **Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31<sup>st</sup> December 2012, which show a deficit of £15,395. Total income was £202,119; mainly generated from Grants (£134,114), Donations and Gift Aid (£35,420), Fundraising and Collections (£28,277), Subscriptions (£3,138) and Interest (£1,170). Total expenditure was £217,514; mainly consisting of Staff Related (£124,840), Supplies and Services (£85,747) and Depreciation (£6,927). Balances held at the end of this period showed Net Assets of £132,920, which comprised of Fixed Assets £20,881, Cash £111,144, Debtors £47,080, Creditors (£46,185).

### **Corporate Grant Assessment Group's evaluation of the project**

People with spina bifida and hydrocephalus, and their families, may feel socially isolated, frustrated and under a great deal of emotional and financial pressure. Additionally parents need advice and support from organisations such as SASBAH to help them to come to terms with the situation that faces them throughout the child's life, usually into adulthood, to ensure that all the specialised needs of the individual are met.

### **The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. SASBAH provides specialist support to enable people with spina bifida and hydrocephalus, and their families, to sustain fuller and more active lives in their community and in society as a whole. Both the Advisor Service and Social Programmes focus on social inclusion and independent living through helping service users create and develop opportunities for involvement in community life, thereby helping them towards a richer and more fulfilling life.

**Recommendation**  
**£800**

<b>Name of Organisation</b>	:	Tadpoles Swimming Club for the Disabled
<b>Purpose for which Grant is Sought</b>	:	Contribution towards pool hire, training, replacement wheelchair and equipment costs
<b>Total Project Cost</b>	:	£10,354
<b>Amount of Grant Sought</b>	:	£1,000
<b>Previous Grants</b>	:	2009/10 - £500 2010/11 - £860 (S106) 2012/13 - £500
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

Established in 1982, Tadpoles swimming Club provide rehabilitation and social contact through swimming for people with disabilities. The club currently based at The Kings Centre, East Grinstead, provides this valuable service to Mid Sussex residents that could benefit from water therapy.

The club has over 50 people attending regular weekly sessions. The current membership is a very mixed group of children, men and women, whose ages range from 10 years to over 80 years old. The range of disabilities is also very varied and includes cerebral palsy, amputees, strokes, multiple sclerosis, the severe/partially sighted and arthritics. Members pay an annual subscription of £2 and 50p each time they swim.

The benefits of swimming are recognised as one of the best forms of therapy for people with disabilities. From the sensation of floating in the water for the most severely disabled to actually learning to swim for the more able. Movement of the body gives a sense of freedom for the disabled and those with limited movement.

The Club has requested a grant of £1,000 to contribute towards the pool hire, training, replacement wheelchair and equipment costs. East Grinstead Town Council has awarded the Club £400.

### **Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31<sup>st</sup> March 2013, which show a surplus of £87.

Total income was £10,442; mainly generated from Donations (£9,680), Subscriptions (£523), Fundraising (£230) and Interest (£9).

Total expenditure was £10,355; consisting of Supplies and Services.

No Balance Sheet was provided.

### **Corporate Grant Assessment Group's evaluation of the project**

The Tadpoles Swimming Club for the Disabled is vital in providing people predominately in the north of district with disabilities and rehabilitation needs with a swimming and social contact session.

By attending swimming sessions their members enjoy social contact with other people with disabilities and also able bodied people, increase their self-confidence and learn to cope better with their physical and mental problems, thus ensuring a better quality of life.

**The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. Through active participation under trained supervision, the Club members gain self-confidence, learn to swim and become more active in water, including cases of temporary disability such as strokes or surgery, assisting rehabilitation.

**Recommendation**

**£550**

<b>Name of Organisation</b>	:	The Yews (Haywards Heath) Community Partnership
<b>Purpose for which Grant is Sought</b>	:	To Purchase a pressure washer
<b>Total Project Cost</b>	:	£464
<b>Amount of Grant Sought</b>	:	£464
<b>Previous Grants</b>	:	2011/12 - £760
<b>Grants Awarded from WSCC</b>	:	N/A

### **Background information**

The Yews Community Centre is a large Victorian house in Boltro Road, Haywards Heath which was run by West Sussex County Council. The building was the first community asset transfer to take place in West Sussex (2011) and is now run by The Yews (Haywards Heath) Community Partnership. The Partnership, which includes representatives from users of the Centre (supported by Haywards Heath Town Council, Mid Sussex District Council and West Sussex County Council) provides, manages and raises funds for the Centre.

The Centre is home to more than 20 voluntary and self-help groups supporting people with special needs in the community including The April Club, Signposts, Mid Sussex Social Club, Yews Talking News, 4Sight, Arthritis Care, Kangaroos, Toy Library, Mid Sussex Support Group for parents of autistic children, Alcoholics Anonymous and Relate. The Centre also provides meeting rooms for one-off events such as conferences and social activities and is a valuable resource to Haywards Heath and the surrounding area. A wide variety of groups and individuals use the Yews and comment on its friendly and accepting atmosphere.

The Partnership has asked for a grant to purchase a pressure washer which will be used to clear moss etc. from the board-walk areas and pedestrian paths. This is considered an essential safety measure for the wide variety of users of the Yews many of whom are disabled or older people who may be unsteady on their feet.

### **Head of Finance Comments**

Independently examined accounts have been submitted for the year ending 31<sup>st</sup> March 2013, which show a surplus of £6,172.  
 Total income was £56,660; mainly generated from Grants and Donations (£28,400), Room Hire (£28,228) and Interest (£32).  
 Total expenditure was £50,488; consisting of Staff related (£25,723) and Supplies and Services (£24,765).  
 Balances held at the end of this period showed Net Assets of £20,684, which comprised of Cash £16,748, Debtors £4,691 and Creditors (£755).

### **Corporate Grant Assessment Group's evaluation of the project**

The Yews is a multi-purpose, staffed community centre providing a supportive, socially inclusive, friendly and accessible environment to groups of people with special needs from Haywards Heath and surrounding areas.

It provides a range of social, creative, educational and recreational activities, including supportive services, for people with special needs. The acquisition of the pressure washer is important for the safety of the different users of the Centre. The Grants Assessment Group is supportive of the application.

**The project meets the following corporate objectives**

Better Lives – Opportunities and Quality of Life for All. The Yews is used by charitable groups supporting people with special needs and offering opportunities for social activities, self-help/mutual support groups, access to information and consultation with experienced specialists. Healthy freshly cooked meals are provided by other groups, as well as training in cookery/healthy eating.

**Recommendation**

**£250**

**Community and Economic Development Fund \* new application**

Town:	Haywards Heath
Title of project:	Website developments
Applicant:	Haywards Heath Town Team CIC
Type of applicant:	Community Interest Company
Previous Grants in past 5 years:	None received
Grant Request to MSDC	£5,000
Total project cost:	£6,000

**Financial Summary**

Sources of funding and whether secured

Haywards Heath Town Council      £1,000 (unsecured)

**Summary of project proposal and aims:**

The applicant is applying for a grant to set up a number of web based initiatives to support and promote local businesses.

**Background**

Haywards Heath Town Team set up in April 2013 and was incorporated as a Community Interest Company in October 2013. The eight directors of the Town Team all live and / or work locally and have a wide range of experience in the education, property, community, insurance, marketing, retail and tourism sectors.

The Town Team will develop and promote economic growth for residents and business communities through a series of events (such as the Greater Haywards Heath Bike Ride and Strictly Come Gardening) and local schemes. They aim to support retail activity and investment to help revitalise the shopping centre, improve the character of the town and boost the local economy to attract people and businesses to Haywards Heath.

To date they have set up six business hubs, a Loyalty Card and started developing the website [www.haywardsheathlive.org.uk](http://www.haywardsheathlive.org.uk). They would now like to develop the website to include a:

- voucher system for local retailers to load offers in terms of discounts or “buy-it” now schemes. Consumers will have to go direct to the retailer with their voucher to get their products thus increasing footfall and potential upsales.
- ticket system – there are a number of local events but there is no facility to buy tickets online, this development would enable this and also promote local events.

- commercial property search – to attract businesses to come to Haywards Heath there is a need to advertise property available, this system will allow local agents to post details on the website
- jobs search – facility for companies to post local job vacancies,

The grant requested will cover the development costs to create or install the software needed to run these web based systems and promote the initiatives. In the longer term the Town Team hope to generate income from these activities by charging fees for posting commercial property and job vacancies online and commission on vouchers and ticket sales.

### **Head of Finance Comments**

This is a newly formed organisation and accounts are not yet available. The Town Team have opened a bank account and included forecasts showing estimated future income and expenditure showing a small profit.

### **How does the project meet the Council's aims?**

#### **Better Lives**

The Town Team will run community events that improve quality of life for local residents.

#### **Better Environment**

These initiatives aim to improve the character of the town and revitalise the town centre.

#### **Better Services**

The Town Team will work with the District and Town Councils to set up business hubs to promote and support commercial activity.

### **Corporate Grant Assessment Group evaluation of the project**

The assessment group feels that this project to set up web based systems to promote retail and business opportunities will be of benefit the residents of Haywards Heath and the surrounding area.

### ***Corporate Grant Scheme Assessment Group Recommendation***

***The Assessment Group recommends that the Cabinet Grants Panel award the Haywards Heath Town Team CIC, a grant of £5,000 (80% of the total project cost) to set up a new web based voucher scheme, online ticketing system, job and commercial property searches, which is funded from the Community and Economic Development Project Fund.***

***This grant offer is made subject to the following special conditions:***

- ***That it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***The project must be completed within 12 months of project funding being obtained***

## **Community and Economic Development Fund \* new application**

Town:	East Grinstead
Title of project:	Cantelupe Road Mural
Applicant:	East Grinstead Business Association
Type of applicant:	Unincorporated Association
Previous Grants in past 5 years:	None received
Grant Request to MSDC	£4,750
Total project cost:	£4,750

### **Financial Summary**

Sources of funding and whether secured

West Sussex County Council            £2,500 (unsecured)

### **Summary of project proposal and aims:**

The applicant is applying for a grant to commission a large street art mural in Cantelupe Road, East Grinstead.

### **Background**

East Grinstead Business Association (EGBA), established in 2008 as the result of a merger between the Chamber of Commerce and Business Parks Association. The EGBA provide network meetings and business support and aims to make East Grinstead a 'destination'. Membership of the association is open to businesses trading within Greater East Grinstead by annual subscription.

The applicant aims to commission two local artists (Jessica Nicholas and Julian Johnson) to create a large mural depicting the town's recent history on the wall of the Agora at the corner of Cantelupe Road and the High Street in East Grinstead town centre. The project also includes a small mural on the eastern wall of Cantelupe Road (under Sussex Leasing's window) to capture the attention of pedestrians walking easterly along the High Street. A sketch of the proposed design signposts the museum and shows a steam train, residents past and present and colourful foliage at street level.

The purpose of the mural is to create a tourist attraction and invigorate an area which leads people from the High Street to the town museum. This should encourage greater footfall in the museum, thereby increasing revenue and reducing dependency on grants.

The application states that the owners of the building support of the project and have agreed to contribute to the repair and re-painting of the window frames and will arrange the removal of TV satellite dishes and repair a leaking down pipe. The town council has also indicated support for the project and the use of Section 106 funds to enable it to go ahead.



The property is listed and within a conservation area so planning permission will be needed before the project can proceed. The applicant has indicated that pre-application discussions have been held with the Council's Planning and Conservation officers and they are confident they will be able to go ahead. The total project cost is £4,750 which includes scaffolding, wall priming and painting.

### **Head of Finance Comments**

Unaudited accounts have been submitted for the year ending 31<sup>st</sup> December 2012 which show a surplus of £854.

Total income was £14,168; mainly generated from Subscriptions (£10,311), Grants (£2,500), Advertising income (£760), Events (£462), Sundry income (£85) and Fees (£50). Total expenditure was £13,314; mainly consisting of Supplies and Services (£12,894) and Third party donations (£420).

Balances held at the end of this period showed Net Assets of £10,339, comprising of Cash £12,859 and Creditors (£2,520).

### **How does the project meet the Council's aims?**

#### **Better Environment**

The project aims to brighten an area that leads off the High Street to the town's museum. It will act as a tourist attraction and encourage town residents and visitors to venture into the road and visit the museum as it will be made more inviting.

#### **Better Services**

The project aims to increase footfall in the town's museum which will help to secure its long term future.

### **Corporate Grant Assessment Group evaluation of the project**

The assessment group feels that this project to create a mural in Cantelupe Road will be of benefit to the residents of East Grinstead.

### ***Corporate Grant Scheme Assessment Group Recommendation***

***The Assessment Group recommends that the Cabinet Grants Panel award the East Grinstead Business Association, a grant of £4,750 (100% of the total project cost) to commission a large street art mural in Cantelupe Road, which is made up of - £4,750 (P35/501) of Section 106 Public Art monies. In this instance the Town Council is fully supportive of the proposal and support an award of 100% toward project costs.***

***This grant offer is made subject to the following special conditions:***

***This grant offer is made subject to the following special conditions:***

- ***planning permission and / or listed building consent is obtained, prior to carrying out any works***
- ***evidence of the building owners consent and a management / maintenance plan should be provided that is acceptable to the Head of Leisure and Sustainability***

- ***the project must be completed within 12 months of project funding being obtained***

**UPDATES AND END OF GRANT REPORTS**

**APPENDIX D**

**FACILITY GRANTS UPDATE REPORT – January 2014**

<b>Applicant</b>	<b>Date</b>	<b>Total approved</b>	<b>% of tpc</b>	<b>Comment</b>
Ansty Village Hall	11-Feb-09	£17,440	8%	<p>This grant was awarded to rebuild the village hall and it was a condition that project funds should be secured in full by December 2012. This deadline was not met as the Village Hall Trust has been working in partnership with the Parish Council and the Ansty Sports and Social Club to develop a joint project to build a multi-purpose facility. They are in the process of setting up a Charitable Incorporated Organisation (CIO) which will include representatives of each organisation and plans for a multi-purpose building have recently been submitted for planning approval. The new sports pavilion/ social club/village hall will be constructed on Council owned land at the recreation ground in exchange for the existing village hall plot which will be used for car parking. Lease agreements will need to be drawn up between the Council, the Village Hall Trust and the CIO which also provide the sports clubs some security of tenure to enable them to fundraise toward the project. The group need to raise an additional £450-500,000 to enable them to deliver the project so to allow more time for joint fundraising it is recommended that the Cabinet Grants Panel extend the period to secure funding to December 2014; which will give them until December 2015 to complete the project.</p> <p><b>Recommendation: change special condition to extend the period to secure project funding to December 2014.</b></p>
Worth Parish Council – Cophorne Pavilion	19-Oct-10	£113,146	30%	Project completed - £10,547 unspent. It was a condition of funding that this project should be completed by October 2012 so the unspent funds can be returned and made available for other projects that conform to the requirements of the S106 agreement/s.
East Grinstead Tennis & Squash Club – changing room improvements	19-Oct-10	£45,000	33%	Project completed - £11,601 unspent. It was a condition of funding that this project should be completed by November 2012 so the unspent funds can be returned and made available for other projects that conform to the requirements of the S106 agreement/s.

Bolney Village Hall	15-Feb-11	£79,500	8%	<p>It was a condition of the grant that the project funds should be secured in full by December 2012 but this deadline was not achieved. To date, the Rawson Institute have raised £530,000 from the sale of existing hall plus an offer of £50,000 from Sport England (subject to placing a contract for the building works by February 2013) and an application pending for a further £30,000 from EDF. The Parish Council also voted in favour of taking out a £300,000 Public Works Loan to support the project and drew up a grant agreement for this amount with the Rawson Institute that required the project to be fully funded by December 2013. The Rawson Institute was unable to meet this deadline so the Parish Council has not applied for the loan. This makes a total budget of £880-910,000 but this is not sufficient to deliver the project. The applicant has received tenders for the building work and the estimated project costs amounts to approximately £1,113,000 which is £63,000 above the initial estimate. This figure does not include all fees or a contingency so the total project cost is likely to be at least £1,173,000 which leaves a funding gap of up to £293,000. Further work is required to review the tenders thoroughly, and establish a realistic way forward. This could possibly be achieved by reducing costs, proposing a phased build or deferred works and identifying additional funding sources. To allow time for this review to take place it is recommended that the Cabinet Grants Panel extend the period to secure funding to December 2014, which will give them until December 2015 to deliver the project. Also, the grant should be a fixed sum, rather than a percentage of the total project costs, so if the overall cost of the project can be reduced the amount of the grant will not be affected.</p> <p><b>Recommendation: change special condition to extend the period to secure project funding to December 2014 and make the grant amount a fixed sum.</b></p>
Adastra Hall – kitchen improvements	24-Jan-12	£2,500	8%	Project completed.
Tadpoles Swimming Club – changing room equipment	24-Jan-12	£1,000	22%	Project completed.

Warden Park Primary – community room	24-Jan-12	£70,000	100%	Project completed - £1,499 unspent. It was a condition of funding that this project should be completed by June 2013 so the unspent funds can be returned and made available for other projects that conform to the requirements of the S106 agreement/s.
Sheddingdean Community Primary School – all weather pitch	23-May-12	£18,000	19%	It was a condition of the grant that the project should be completed by December 2014 so there are twelve months remaining. WSCC have purchased this land from the Council and the school is required to complete levelling and drainage works before the grant can be drawn down.
East Grinstead Rugby Football Club – single storey extension	10-Oct-12	£50,000	20%	It was a condition of this grant that the project should be completed by October 2014 so there are nine months remaining. Work is currently underway to construct the single storey extension and the final instalment of the grant will be due on completion of the building works.
St John's Church – floodlighting scheme	10-Oct-12	£22,088	100%	Project completed.
Ashenground Community Association – car park improvements	10-Oct-12	£1,815	63%	Project completed - £311 unspent. It was a condition of funding that this project should be completed by October 2014. The applicant has confirmed that no further funds are required so the unspent sum can be returned and made available for other projects that conform to the requirements of the S106 agreement/s.
East Grinstead Cricket Club – new cricket nets	27-Feb-13	£2,041	75%	Project completed
East Grinstead Hockey Club – resurface pitch	27-Feb-13	£45,000	23%	It was a condition of this grant that funding should be secured within 12 months and the project should be completed by March 2015 at the latest. Work is underway to re-surface the water based hockey pitch at East Grinstead Sports Club. Four grant payments have been made to date and £7,886 remains to be drawn down on completion of the project.
Ansty Village Centre Trust – combined sports	30-May-13	£127,000	13%	It was a condition of this grant that project funds should be secured in full by June 2014, with completion by June 2015. Due to the complexity of this partnership

pavilion, social club and village hall				<p>project and the need to raise additional match funding further time will be needed so it is recommended that the Cabinet Grants Panel extend the period to secure funding to December 2014; project completion by December 2015 (in line with the Ansty Village Hall grant as detailed above).</p> <p><b>Recommendation: change special condition to extend the period to secure project funding to December 2014.</b></p>
East Grinstead Cricket Club – outdoor cricket nets and maintenance equipment	30-May-13	£16,918	87%	It was a condition of this grant that the project should be completed by March 2014 so there are three months remaining. The cricket nets and maintenance equipment purchased, the final grant instalment will be drawn down when all snagging work has been completed.
The Haven Centre, Crawley Down – building refurbishments	30-May-13	£20,000	82%	It was a condition of this grant that the project should be completed by May 2015. The kitchen improvements have been completed so far and further work to refit the toilets, fence the children’s play area and replace the chairs is still due to be carried out.
Crawley Down Lawn Tennis Club – compost toilet extension	30-May-13	£5,218	75%	It was a condition of this grant that the project should be completed by May 2015. Funds have been drawn down toward the cost of building the path and base; further work to construct the extension will be completed in due course but has been delayed, partly due to bad weather.
East Grinstead Town Football Club – clubhouse extension	24-Jul-13	£40,000	16%	The applicant had until July 2014 to secure the funds and a further 12 months to complete the project. The club has raised £50,000 in grant funding from Budweiser Club Futures and raised an interest free loan of £20,000 repayable over 10 years from the East Grinstead War Memorial Ltd plus £182,906 match funding previously secured so are now in a position to proceed with the extension to the clubhouse.
Hassocks Parish Council – climbing equipment	12-Sept-13	£28,145	81%	The applicant has until September 2014 to secure the funding and a further 12 months to complete the work. The Parish Council has placed an order for the climbing equipment and is waiting for the weather to improve before starting work on the installation in Adastra Park.

All Saints Church, Crawley Down - tables, chairs and trolleys for the new church hall	12-Sept-13	£6,000	86%	Project completed - £704 unspent. It was a condition of funding that this project should be completed by October 2014. The applicant negotiated a discount and has confirmed that no further funds are required so the unspent amount can be returned and made available for other projects that conform to the requirements of the S106 agreement/s.
Cuckfield Cricket Club – four changing rooms	12-Sept-13	£30,000	40%	The applicant has until September 2014 to secure the funding and a further 12 months to complete the work. They are in the process of exploring and applying for other grants and are unlikely to start the work until after the cricket season.
1 <sup>st</sup> Hurstpierpoint Scouts – single storey extension	12-Sept-13	£33,750	54%	The applicant has until September 2014 to secure the funding and a further 12 months to complete the work. They have applied to WSCC for match funding and need to raise a further £35,000 to meet the fundraising target. They have also appointed an architect to work with them to produce tender documentation.

## SMALL REVENUE GRANTS AWARDED 2012/13

Organisation	Award	Original Purpose of grant	How the grant was used	How has the grant benefited residents of Mid Sussex	How many people in Mid Sussex have been given assistance as a result of the grant	Other sources of funding received for the project in the financial year 2011/12
Burgess Hill Youth	£1,100	Programme of school holiday activities	<p>The grant has been used to organise and run activities in the school holidays and two weekend camps.</p> <p>Many of the events have been free, football coaching and offsite activities offered at highly subsidise, making them affordable for low-income families.</p>	<p>It has given many families and their children from low-income areas across Burgess Hill the opportunity to participate in a very varied programme of activities, which otherwise might not be available to them.</p> <p>The offsite camping and outward bound activities have allow children and young people to get away from their living environment, enjoy the company of others that they have no met before and experience team building challenges.</p>	414 children and young people, 163 parents have stayed throughout a session or been on a trip and 35 volunteers have contributed to the sessions	<p>£500 received from Burgess Hill Lions Club</p> <p>£920 received from Denham Road &amp; West Crescent Residents Association</p> <p>£1460 received in fees from participants</p>



Chestnut Tree House	£300	Materials for Play Therapy	For the purchase of toys, craft materials, books, paper and pencils	For life-limited children, and siblings, with complex health needs means they may suffer from undiagnosed depression which play therapy can be used to reduce the impact	21 life-limited children and 36 siblings	John Hornimans Children's Trust £5,000 Wallace and Gromits Childrens Foundation £2,000
Disability Access – East Grinstead Area	£1,000 (£600 for running costs £400 towards costs of move)	To provide advice and support to people with mobility problems and providers of goods and services	Assisted in enabling the group to continue its work to provide and improve access to facilities and services in East Grinstead and Mid Sussex areas. Provide input to the Council on access considerations for planning applications. Continue expansion of mobility scooter and wheelchair loan service. Contributed to the cost of the move from Sadlers Yard to East Court.	The projects and campaigns undertaken by the group potentially are of benefit to all disabled people in the area. Individual projects have benefited disabled users of services and facilities.	Potentially of benefit to all disabled people in Mid Sussex.	EGTC £400 Street collections £850 Sussex Community Foundation £1500
Furnihelp	£1,870	Contribution towards rental costs of warehouse	Towards rental and other recurrent costs associated with the warehouse.	It has helped Furnihelp stay in operation and thereby provide services to the needy in Mid Sussex	481 households benefited from their services in the year to 31 <sup>st</sup> March 2013.	BYTC £1,750 EGTC £350 HHTC £250 WSCC £1,000 Franklands VHT £250 EG Common Good Trust £2,500 EG W/Mens Charitable Trust

						£2,000 Sussex Community Foundation £2,000 Own fundraising £13,338
Kangaroos	£2,000	Contribution towards Saturday Club and Playscheme	In the last 12 months the club has provided 72 sessions totalling 299 hours for an average of 12 young people each time in each club	The scheme creates an extremely safe and structured environment in which the children can play whilst being supported by experienced, qualified staff as well as young volunteers.	135 member families with around 34 children currently accessing their PALS Saturday Club and Playscheme, a growth of six children since last year.	A wide range of funders including statutory sources, foundations and trusts.
Mid Sussex Community Support Association	£500	Running Costs	Towards core running costs	The provision of a meeting place for people with mental health issues (a place of safety and of fun)	12-14	£8,650 – fundraising income
The Springboard Project	£2,000	Cost of Activities for Mid Sussex Buddies	A wide range of varied leisure and recreational activities and opportunities have been provided to Mid Sussex buddies who are disabled young people aged 12-18 supported by volunteers from local schools and colleges in Mid Sussex	The Mid Sussex buddies preferences and requests are taken into account when organising a comprehensive programme of outings and activities. Outcomes are measured on a “Star Chart” to ensure that the Buddies are increasing their life skills.	30 young people plus their families and volunteers	Porticus UK £20,000 Thomas Cook £5,000 Sussex Community Foundation £4,600 Parent contribution £1,000 Fundraising events £1,100

Sussex Association of Spina Bifida and Hydrocephalus (SASBA)	£750	Contribution towards the Advisor Service and Buddy Scheme	The grant was used to defray the costs of providing the Advisor Service and Buddy Scheme	The Advisors provide support, assistance and social programme to service users and their families. The Buddy Scheme provides much needed friendship and help on a one-to-one basis.	25 people in Mid Sussex used the Advisor service, 21 took part in social events and 10 have benefited from "buddy" partners. There are 35 formally registered users of SASBAH in Mid Sussex.	Range of funders including: SHINE £7,371 Henry Smith £6,000 Kleinwort £4,388 Chichester DC £1,500 Horsham DC £1,000 Wealden DC £3,000 Crawley BC £1,400 WSCC £7,575 Platinum Trust £5,000 Garfield Weston £3,000 Tesco Charity £3,000
Sheddingdean Community Association	£3,750	Rental costs of community centre	To pay rental costs of community centre	To have available for the community of Sheddingdean facilities to rent for various activities such as meetings, parties, keep fit, dancing classes and playgroup.	Around 880	No other sources of funding sought for rental costs
Tadpoles Swimming Club for the Disabled	£500	Contribution towards pool hire, training and equipment	The grant has been used as a contribution to pool hire costs and volunteer training, the combined cost of which was about £4,000 in the financial year 2012/13	Club members have continued to benefit from the swimming activities as detailed in the application form.	50 plus people	Donations were £9,680 East Grinstead Town Council £300

Vitalise	£1,000	To contribute towards the costs of providing our essential breaks with care to people with disabilities, and their carers	It was used to subsidise care breaks for people with disabilities and their carers	People with disabilities and their carers were able to take a break and enjoy the same opportunities as everyone else	19 people with disabilities, 19 carers	Vitalise operates a comprehensive fundraising programme and receives numerous grants, donations and the occasional legacy.
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## SPOTLIGHT GRANTS (YOUNG PEOPLE)

Organisation	Award	Original Purpose of grant	How the grant was used	How has the grant benefited residents of Mid Sussex	How many people in Mid Sussex have been given assistance as a result of the grant	Other sources of funding received for the project in the financial year 2011/12
Albermarle Neighbourhood Committee	£500	Two sessions with a Community Chef	To purchase two sessions with the Community Chef – the first included making smoothies on a smoothie bike, the second session involved making fajitas.	The young people gained skills and information to enable them to make healthier choices.	24 young people attended the first session and 19 attended the second.	No other sources of funding for the Healthy Living project.
Bolney Cricket Club	£584	Cricket equipment for colts	To purchase junior equipment which has enabled the club to run colts coaching throughout 2013	Coaching courses were run throughout the summer at Bolney Cricket Club and during the Autumn at Downlands C.C. These will be repeated during Spring 2014.	27 children joined their Summer coaching and 18 during the Autumn	The Lords Taverners provided a cricket bag with hardball kit (value £200) for which we paid £25. Other monies used for equipment and coaching fees came from course fees.
Carib Aid	£280	Football coaching sessions and sports equipment	The grant was used to fund professional football coaches to help improve and develop the skills of young people. Multisport (dodgeball and netball) was coached by Xpert	The coaching was monitored and evaluated throughout the training sessions and two young people were identified by the coaches of Xpert Sports to be natural leaders. One went on to become a	Football – 18 young people Dodgeball – 13 young people Netball – 4 girls	Sussex Community Foundation £900

			Sports for both young boys and girls ages 5-16	qualified referee and the other leads as captain of the six a side league in the community.		
Haywards Heath & District Table Tennis League	£375	Open Day event	To put on an indoor open day event to encourage young people to experience and subsequently take up to sport of table tennis.	The event was very successful and an opportunity for children to experience their first taste of table tennis with the aid of two ETTA qualified coaches.	Around 50 young people.	No other funding was received.
Mid Sussex Sinfonia	£250	Open Day	Open day to encourage children to play a musical instrument and participate in an orchestra.	The children understood the role of the conductor, participated in the orchestra and had the opportunity to play a musical instrument	Around 50-60 children, plus their parents.	No other sources of funding for the Open Day event
NTC TS Resolution	£500	Purchase of Sailing dinghy	We purchased a boat to give our cadets better opportunities for their sailing training on Hdgecourt Lake during the summer.	More cadets have been able to participate in water based training and have gained qualifications as a result.	23.	Gatwick Airport Community Trust £750 Tandridge Council £500 North Mid Sussex CLC £2,000 Dormansland Parish Council £150 East Grinstead Working Mens Club £1,000
Respect Youth Club	£720	Contribution towards running costs	To pay 50% of the hall hire and insurance costs	It has enabled the Respect Youth Club to continue to offer local young people something to do each Tuesday.	All residents of Leylands Ward in Burgess Hill	Burgess Hill Town Council £600 Affinity Sutton £500